

| Report for: | Pension Board |
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| Date of Meeting: | 2 December 2020 |
| Subject: | Pension Board Work Programme  For Future Meetings |
| Responsible Officer: | Dawn Calvert – Director of Finance and Assurance |
| Exempt: | No |
| Wards affected: | All |
| Enclosures: | None |

| Section 1 – Summary and Recommendations |
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| This report reviews the Pension Board’s work to date and invites the Board to comment on a suggested work programme for the remainder of 2020-21.  **Recommendations:**  The Board is requested to note the report and comment on the proposed work programme. |

## Section 2 – Report

1. The Pension Board meets quarterly. Its work in 2020 to date has been disrupted by the Covid-19 pandemic, such that this only is the Board’s second meeting since January 2020. At its meeting on 17 September 2020, the Board agreed a work programme for the remainder of the 2020-21 municipal year.
2. A suggested work programme for the remainder of 2020-2021, and for 2021-22 based upon the list of items considered at the Board’s meeting on 17 September 2020 is shown in the table below.

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| --- | --- |
| **Matter for Consideration** | **Board Meeting** |
| **Items for consideration at each meeting (all years)** | |
| Pensions Administration – Performance monitoring | Quarterly report |
| Pension Fund Dashboard including Long term cashflow and funding | Quarterly report - Considered in review of PF Committee minutes quarterly |
| Latest Pension Fund Committee Meeting Summary of Reports | Quarterly report |
| **2020-21 Items** |  |
| External Audit Plan - 2020-21 audit | March 2021 meeting. |
| Review of Governance Compliance Statement | March 2021 |
| Review of Communications Policy Statement | March 2021 |
| **2021-22 Items** |  |
| Annual Report and Financial Statements for year ended 31 March 2021 | Draft Report - June 2021 meeting  External Audit Report - September 2021 Meeting |
| Pension Fund Risk Register Review | June 2021 |

**Scheduled Pension Board Meetings 2020-21**

4 March 2021

**Pension Fund Committee meetings 2021-22 (dates to be confirmed)**

June 2021

September 2021

Late November or early December 2021

March 2022.

## Legal Implications

1. There are no direct legal implications arising from this report.

## Financial Implications

1. Whilst the performance and effective controls of the fund managers is of paramount importance in the performance of the Pension Fund, there are no financial implications arising from this report.

## Risk Management Implications

1. There are no specific risk management implications arising from this report. The Pension Fund’s Risk Register is reviewed elsewhere on this agenda.

## Equalities implications / Public Sector Equality Duty

1. Was an Equality Impact Assessment carried out? No
2. There are no direct equalities implications arising from this report.

## Council Priorities

1. The performance of the Pension Fund directly affects the level of employer contribution which then, in turn, affects the resources available for the Council’s priorities.

## Section 3 - Statutory Officer Clearance

**Statutory Officer: Dawn Calvert**

Signed by the Chief Financial Officer

**Date: 19 November 2020**

**Statutory Officer: David Hodge**

Signed on behalf of the Monitoring Officer

**Date: 17 November 2020**

**Statutory Officer: Charlie Stewart**

Signed by the Corporate Director

**Date: 17 November 2020**

## Mandatory Checks

### Ward Councillors notified: NO

## Section 4 - Contact Details and Background Papers

**Contact:** Jeremy Randall – Interim Pensions Consultant

Email: [Jeremy.randall@harrow.gov.uk](mailto:Jeremy.randall@harrow.gov.uk)

**Background Papers**: None